

Northern Neck Association of Realtors, Inc.
Office Exclusive Form

Office Exclusive - An Office Exclusive Listing allows only for the dissemination of the listing **WITHIN** the Listing Broker/Agent's firm and that NO PUBLIC MARKETING of the property outside of that Listing Broker/Agent's firm is allowed (including, but not limited to: lawn signs, email, flyers, manually entering the listing on brokerage or national websites, social media, etc.) I hereby certify that the office of _____ has explained the advantages of Multiple Listing, but for personal reasons I have given said office a private office exclusive listing on my property at (911 address/Legal Description) _____ priced at \$_____ which will run until _____ (not to exceed the term of the listing agreement).

Today's Date: _____
Property/Address: _____
Owner/Landlord: (signature) _____
Owner/Landlord: (signature) _____
Listing Agent: (signature) _____
Broker: (signature) _____
Office/Firm (name and city): _____
MLS Entry Date: (if any) _____

If at any time the property is marketed (this includes but is not limited to lawn signs, email, flyers, social media, newspaper ads), the property MUST be entered into the MLS within 24 hours of that marketing, in accordance with the Clear Cooperation Policy of the NNAR MLS Rules, Section 1.0.1.

This form must be submitted to NNAR along with the listing contract within 48 hours.