



Northern Neck Association of Realtors®
P.O. Box 718, Callao, VA 22435
MLS Only Participant/Subscriber Application Form

Principal Broker Managing Broker Sales Agent Staff Appraiser

PARTICIPANT/SUBSCRIBER INFORMATION:

Full Name: _____

M1/NRDS #: _____ **Real Estate License #:** _____

Mailing Address: _____

Preferred Phone #: _____ **Cell #:** _____

Office Phone #: _____ **Fax #:** _____

Email (required): _____

Requested Password: _____ **Website:** _____

By signing this Application to participate/subscribe to the Northern Neck Association of Realtors® Multiple Listing Service (MLS), I agree to abide by the NNAR MLS Rules & Regulations thereof and to pay the costs incidental thereto. I also agree to adhere to the REALTORS® Code of Ethics.

Subscriber Signature: _____ **Date:** _____

OFFICE INFORMATION:

Firm or Appraisal Company Name: _____

License #: _____

Address: _____

Email Address: _____ **Website Address:** _____

Principal Broker Name: _____

Appraiser Name (if applicable): _____

I understand that as an NNAR MLS Participant, I am personally responsible for MLS charges incurred by me, my associates and my company as well as responsible for ensuring that all subscribers comply with the NNAR MLS Rules and Regulations and policies:

Principal Broker/Appraiser Signature: _____ **Date:** _____



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MLS Contract Form

Each REALTOR® in the firm who will utilize the MLS must submit this registration form signed by the Principal or authorized Managing Broker and pay the appropriate fees before using any NNAR Information Services.

REALTOR® Name: _____

Firm Name: _____

Section I: Please have your Principal or Authorized Managing Broker complete the following:

I, _____, the Principal or authorized Managing Broker of the above named firm/branch office, hereby register the REALTOR® listed above as an authorized user of NNAR Information Services under my membership. I understand the following:

1. My firm is responsible for all NNAR MLS fees and fines incurred by this user/subscriber.
2. I am responsible for ensuring that this subscriber complies with the NNAR MLS Rules and Regulations and policies.
3. I understand that non-registered licensees may not use the NNAR MLS in any way, including listing a property under my name or another REALTORS'® name in the MLS or data base for any other purpose. MLS Only Subscribers shall not enter listings into the MLS when the property is marketed with another licensee within the same firm who is not a subscriber of the NNAR MLS, i.e. a licensee's name appears on the listing agreement, signage or other MLS as to give the appearance that the licensee is the listing agent.
4. I understand that access by registered support staff to the MLS data base is solely for clerical and administrative functions for the participant or Subscriber under whom the clerical user is registered.
5. I am responsible for all subscribers and clerical users under my membership and for the security of their passcodes and shall not give or allow use of or make available their passcode to any unauthorized person.
6. If any non-registered person uses the NNAR MLS in any way through my membership, my firm is responsible for fees applied retroactively from the date of first use by the person (or from the beginning of the year of first use if the exact date of first use cannot be established.) My firm is also subject to penalties including, but not limited to, a fine of \$1500.00 for unauthorized usage and other fines or damages as determined by the NNAR Board of Directors.
7. The NNAR Board of Directors reserves the right to deny or revoke NNAR Multiple Listing Services to any person.

Principal or Authorized Managing Broker's Signature

Date

Important Notes

- **A Letter of Good Standing must be attached to this Application.**
- **Applicants will not be added to NNAR's MLS until Virginia DPOR reflects the subscriber as affiliated with the firm.**
- **The term of this contract is for one (1) year and will renew automatically after one year unless written notice is provided to NNAR MLS.**